



Club Constitution

Name

The Official name of the club is “Galway Speeders”

Object

- To promote sport for young people with a Physical Disability.
- To provide a forum for members to interact and socialize with their peers through sport.
- To provide opportunities for people with physical disabilities to get involved in sport by organizing sporting and social events with the goal of promoting independence, social inclusion, peer support and parental support.

Core values

All members will be treated equally and encouraged to participate in sport to their full potential.

Colours

The official colour of the club is Purple.

Affiliations

The club may be affiliated to any sporting body the Committee considers appropriate in order to carry out the objects of the club. Any new affiliations will be discussed in full at either a general or extraordinary Annual General Meeting as deemed necessary.

Child Protection

The club will adopt the Child Protection Policy of IWA Sport and all members shall agree to run all activities of the Club in accordance with those Guidelines. It will be the responsibility of the Child Protection Officer to ensure that all adult members of the club are familiar with these guidelines.

Management

The affairs of the Club are managed by an Executive Committee elected annually by the members.

Membership

The Club will accept members from Galway and surrounding areas or other areas by agreement of the Committee.

There shall be three types of membership of the club:

- Participant member under the age of 18
- Participant member over the age of 18
- Volunteer member (over 18)

Participant Membership is opened to:

- Children under the age of 18 with a physical disability
- Children over the age of 18 with a physical disability following approval of the executive committee

Volunteer membership is opened to anybody who wants to be involved with the club, subject to approval by the executive committee. Volunteer members will complete a Garda Vetting application form before getting involved in any club activities. They will also familiarise themselves with the Club Child Protection Policy.

Any person seeking admission as a Member of any Class of Membership shall complete and sign a prescribed Application Form, which must be returned to the Secretary.

If the committee feels the club is not suitable for a new member then this will be discussed by a nominated member of the committee with the applicant's parents where the applicant is under 18 years or with the applicant as the case may be, and a resolution sought.

The committee is empowered to withdraw membership from any member of the club.

Executive Committee

1. The business and affairs of the Club shall be under the management of an Executive Committee, and it shall be the controlling body of the Club.
2. The committee should be comprised of the Chairperson, Treasurer, Secretary and an additional seven committee members. The Child Protection Officer MUST be part of the committee.
3. Each sport will have its own representative within the committee and it is up to the committee to design sports representative.
4. The Executive Committee shall be elected by the Full Members present, entitled to vote and voting at the Annual General Meeting.
Only Full Members shall be eligible for election to the Executive Committee.
5. The outgoing Executive Committee shall conduct the Annual General Meeting.
The Executive Committee shall hold office until the conclusion of the following Annual General Meeting.
6. The Executive Committee will aim to meet at least four times a year, and seven members present shall constitute a quorum at a meeting of the Executive Committee.

7. The Secretary shall record the Minutes of each Meeting.
The Minutes shall specify the date of the Meeting, those present, and a brief account of proceedings, and shall be distributed via email to all Committee members and be taken as read before the next meeting.
Such Minutes, if agreed as being accurate or having been appropriately amended, shall be signed by the Chairperson and Secretary, having been first proposed and adopted.
8. Each Full Member shall have the right to be heard by the Executive Committee upon any complaint or representation sent by him, in writing, to the Secretary.
9. A Special meeting of the Executive Committee may be called by the Secretary on request of three or more member of the Committee.
10. The chairperson, secretary and treasurer can hold the same position within the committee for three consecutive years only.

General meetings

The Club shall in each year hold a general meeting as its Annual General Meeting, in addition to any other General Meetings in that year, and shall specify the meeting as such in the notice calling it.

All General Meetings, other than Annual General Meetings, shall be called Special General Meetings.

An Annual General Meeting shall be held at such time as shall be decided upon by the Executive Committee, but insofar as is practical shall be held before the end of June each year.

The following business shall be transacted at the Annual General Meeting:-

- (a) Adoption of Standing Orders.
- (b) Minutes of previous Annual General Meeting.
- (c) Consideration of the Annual Report submitted by the Secretary.
- (d) Consideration of the Financial Statements including the Report of the Treasurer.
- (e) The Chairperson's Address.
- (f) Election of Officers and Members of the Executive Committee.
- (g) Notices of Motion.

The Annual General meeting of the Club shall be called in the following manner:-

- The Executive Committee shall decide upon a date, time and place for the meeting, allowing adequate time to meet the time limits set out hereunder.
- Once the date of the Annual General Meeting has been fixed, the Secretary shall give at least twenty-eight days notice in writing to the members of such date, at the same time inviting nominations for election to the Executive Committee for the following year and motions for consideration at the Annual General meeting, also specifying that such nominations and motions shall be received by him by a date not less than twenty one days prior to the date fixed for the meeting.
- The Secretary shall then, on or after the date specified for return to him of such Nominations and Motions, but so as to give the members ten days clear notice before the meeting, circulate to the members the following documentation:

- (a) Copy of the Agenda for the meeting.
- (b) Copy of the Annual Report of the Secretary.
- (c) Details of the Nominations for election to the Executive Committee.

(d) Copies of any motions for consideration at the meeting.

In the event of the number of Nominees for any particular Executive Committee position being equal to or less than the number of positions to be filled, such Nominees shall be declared elected, and any positions left unfilled, due to the lack of Nominees or Nominees withdrawing, shall be filled by the new Executive Committee, as soon as practical after the Annual General Meeting.

A Special General Meeting may be called by the Executive Committee at any time, provided ten days clear notice, in writing, shall be given to the members, specifying the purpose of such Special General Meeting:

- The Executive Committee shall call a Special General Meeting for a date not more than twenty eight days from the receipt by the Executive Committee of a requisition, in writing, signed by twelve members of the Club, and ten clear days notice, in writing, shall be given to the Members.
- Such Requisitions by members of the Club shall set out the purpose for which the Special General Meeting is required, and shall be lodged with the Secretary.

No other business, outside that specified in the Notice, shall be transacted at a Special General Meeting.

No business shall be transacted at any General Meeting unless a quorum of members is present at the time when the meeting proceeds to business. Save as herein otherwise provided, twenty per cent of Full Members eligible to vote shall be a quorum at a General Meeting.

The Chairperson shall preside as Chairperson at every General Meeting of the Club.

Voting

Below are the members who are eligible to vote at a General Meeting

1. The guardian who has signed the participant membership form for under 18 years old members will hold the voting right for AGM and can also nominate for officers position.
2. The over 18 participant members hold a voting right at AGM and can nominate for officers positions.
3. All volunteer members hold a voting right with the possibility to nominate for Officers positions.

A Chairperson of a General Meeting, Executive Committee meeting or any Sub-Committee meeting shall, in the event of a tie, whether on a show of hands or on a ballot, have a casting vote in addition to his vote as a member, other than for the election to any position, when the outcome in the event of a tie shall be decided by lot.

At any General Meeting a resolution put to the vote of the meeting shall be decided on the show of hands, unless, before or on the declaration of the result of the show of hands, a ballot is demanded:

(a) by the Chairperson

(b) by at least five members present and entitled to vote.

Unless a ballot is so demanded, a declaration by the Chairperson that a resolution has on the show of hands been carried, or carried unanimously, or by a particular majority, or lost, shall be final, and an entry to that effect in the book containing the minutes of proceedings of the Club shall be conclusive evidence of the fact, without proof of the number or proportion of the votes in favour of or against such resolution.

If a ballot is so demanded, the same shall be taken in such manner as the Chairperson directs, and the result of the ballot shall be deemed to be the decision of the meeting at which the ballot was demanded.

A Secret Ballot shall be carried out to decide the result of any contest for any elective position.

Accounts

An accounts ledger book shall be kept by the treasurer with detailed entries kept of all club account transactions.

Receipts will be kept for all purchases and a monthly reconciliation carried out. An up to date statement of account shall be available for all general meetings and the book of accounts shall be available for inspection at all reasonable times by members of the Committee.

Cheques must be joint signed by the treasurer and Chairperson.

All expenditure must be within the agreed budget for the year unless authorised by the committee. All cheques above €200 must be approved by the Committee.

Changes to Constitution

Any changes to this constitution must be agreed by a majority vote at a special general meeting.

Sponsorship

The Committee may approve commercial sponsorship arrangements including the placement of commercial logos on club equipment, clothing, the club website, and any other Club collateral in return for financial or other support given by sponsors to the Club. Any agreements made in respect of same and signed by the Chairperson and the Treasurer acting as agents for the Committee shall be binding on the Club.